



**AITKIN COUNTY BOARD OF COMMISSIONERS**

November 14, 2023

9:00 a.m.

Government Center Board Room

Regular Session Minutes

**1.A CALL TO ORDER**

Chair Wedel called the meeting to order at 9:02 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

**1.B PLEDGE OF ALLEGIANCE**

**1.C APPROVAL OF AGENDA**

Motion to: Approve the agenda.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Michael Kearney

**1.D Citizens Public Comment by:**

**2 CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Travis Leiviska

**A) Correspondence File-**

October 25, 2023 - November 14, 2023

**B) Approve County Board Minutes-**

October 24, 2023

**C) Approve Electronic Funds Transfers**

Total	\$4,647,333.24
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**D) Approve Auditor Vouchers-**

R&B 10-20-2023

R&B	\$541,912.88					<b>Total</b>	\$541,912.88
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**E) Approve Manual Warrants/Voids/Corrections-**

ELAN 10-12-2023

General	\$5,082.31	Trust	\$102.60	LLCC	\$1,446.38	Parks	\$1,029.03
HHS	\$20.00	Opiod	\$7.49	HHS	\$1,504.11	<b>Total</b>	\$9,191.92

**F) Approve Commissioner's Vouchers**

Commissioner Warrants 10-27-2023

General	\$128,904.47	Reserves	\$28,307.40	R&B	\$28,214.86	HHS	\$52,873.42
Trust	\$9,020.40	Forest	\$13,476.83	LLCC	\$14,726.77	Parks	\$9,532.44
Covid	\$37,200.00	Opiod	\$352.18			<b>Total</b>	\$322,608.77

**G) Adopt Resolution-**  
LG220 Permit - Ducks Unlimited Aitkin Chapter

**H) Adopt Resolution-**  
Donation - Sentence to Serve - Aitkin Lions Club

**I) Approve Auditor Vouchers-**  
School Advances 10-23-2023

Townships	\$1,601,405.24						<b>Total</b>	\$1,601,405.24
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**J) Approve Auditor Vouchers-**  
Property Tax Overpayments 10-31-2023

Taxes	\$35,125.58						<b>Total</b>	\$35,125.58
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**K) Approve Manual Warrants/Voids/Corrections-**  
Manual Warrants 10-26-2023

General	\$1,538.97	State	\$810,189.74	Taxes	\$3,953.00	LLCC	\$192.00	
Parks	\$80.00					<b>Total</b>		\$815,953.71

**L) Approve Manual Warrants/Voids/Corrections-**  
Manual Warrants 10-31-2023

General	\$292.74	Taxes	\$2,403.00				<b>Total</b>	\$2,695.74
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**M) Approve Manual Warrants/Voids/Corrections-**  
Manual Warrants - Est MNCare Tax, HHS

HHS	\$162.59						<b>Total</b>	\$162.59
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**N) Approve-**  
Appointment of Community Corrections Advisory Board members

**O) Adopt Resolution-**  
License to Sell Off Sale Liquor - McGregor Spirits LLC

**P) Adopt Resolution-**  
License to Sell Tobacco Products - McGregor Spirits LLC

**Q) Approve-**  
2024 Newspaper Bid Specifications

**R) Approve-**  
Affidavit for Duplicate of Lost Warrant

**S) Adopt Resolution-**  
License to Sell Tobacco Products - Petry's Bait Mille Lacs Inc.

**T) Adopt Resolution-**  
Sponsorship Resolution for City of Aitkin LRIP Project

**U) Approve-**  
Fire Protection Contract - Town of Ball Bluff

**V) Approve-**  
Fire Protection Contract with City of Palisade

**W) Approve Commissioner's Vouchers**  
Commissioner Warrants 11-09-2023

General	\$879,228.17	Reserves	\$7,263.15	R&B	\$79,034.33	HHS	\$25,655.17	
Trust	\$6,610.12	Forest	\$8,983.30	Taxes	\$111,359.98	LLCC	\$8,626.04	
Parks	\$11,813.43	Covid	\$4,000.00			<b>Total</b>		\$1,142,573.69

**X) Approve-**  
Extension Committee Members

**Y) Approve-**  
2023 Audit Agreement

### Regular Agenda

3A Dennis Thompson – Land Commissioner

**Motion to:**  
Approve American Peat Technology amendments to peat leases

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Travis Leiviska
<b>SECONDER:</b>	Commissioner Laurie Westerlund

4A Mike Dangers – County Assessor

**Motion to:**

Approve Individual Disaster Abatement and Credit - Parcel 29-1-469400

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Michael Kearney

5A Mark Jeffers – Economic Development Coordinator

**Motion to:**

Approve Revitalization Grant: Award funding

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Travis Leiviska

5B Mark Jeffers – Economic Development Coordinator

**Motion to:**

Approve Childcare Acceleration Grant: Award funding

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Travis Leiviska  
**SECONDER:** Commissioner Bret Sample

5C Mark Jeffers – Economic Development Coordinator

**Motion to:**

Approve Motion for letter of support - East Central Energy Broadband Project

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Travis Leiviska  
**SECONDER:** Commissioner Laurie Westerlund

5D Mark Jeffers – Economic Development Coordinator

**Motion to:**

Approve Motion for letter of support - Mille Lacs Energy Broadband Project

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Laurie Westerlund  
**SECONDER:** Commissioner Bret Sample

5E Mark Jeffers – Economic Development Coordinator

**Motion to:**

Approve Request Public Hearing - Housing Trust Fund Ordinance

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Michael Kearney  
**SECONDER:** Commissioner Bret Sample

5F Mark Jeffers – Economic Development Coordinator

**Informational Only**

Economic Development Q3 Impact Report - Discussion Only

**RESULT:** INFORMATIONAL ONLY  
**MOVER:**  
**SECONDER:**

6A Bobbie Danielson – Human Resources Director

**Motion to:**

Approve Remote/Alternative Work Site Policy

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Michael Kearney  
**SECONDER:** Commissioner Travis Leiviska

6B Bobbie Danielson – Human Resources Director

**Motion to:**

Approve Personnel Policy Updates

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Laurie Westerlund  
**SECONDER:** Commissioner Michael Kearney

7A Jessica Seibert – County Administrator  
**Informational Only**  
2024 Budget Discussion - Discussion Only

**RESULT:** INFORMATIONAL ONLY  
**MOVER:**  
**SECONDER:**

7B Jessica Seibert – County Administrator  
**Informational Only**  
Administrator Updates - Discussion Only

Bill Brendel, HHS Open House, HHS all staff budget presentation, Regional MACA call, Operation Green Light, Board Strategic Planning, Introductory call with Jule Tesch with CRPD, CIP work, listened to Kanabec County Board Meeting, Legislators invited to next meeting

8A Andrew Carlstrom – Environmental Services Director  
**Motion to:**

Approve Wealthwood RV Resort Expansion EAW

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Travis Leiviska

8B Andrew Carlstrom – Environmental Services Director  
**Informational Only**  
Greater MN Recycling Grant - Recyclops Rural Curbside Recycling - Discussion Only

**RESULT:** INFORMATIONAL ONLY  
**MOVER:**  
**SECONDER:**

**Informational Only**  
Committee Reports

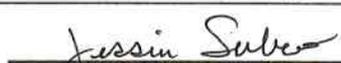
Hill City School Veteran's presentation, Arrowhead Economic Opportunity Agency, Arrowhead Counties Association, Mississippi Headwaters Board, Kanabec County Board Meeting, Aitkin County Community Corrections, Corrections Conference (MACCAC), Lakeside Township meeting (ATV), Budget Committee, Economic Development, Aitkin Airport Commission, Facilities/Technology, Aquatic Invasive Species, Sobriety Court

**Motion to Adjourn**

Motion made at 11:37 a.m.

**MOVER:** Commissioner Travis Leiviska  
**SECONDER:** Commissioner Michael Kearney  
**Next Meeting:** Tuesday, November 28, 2023

  
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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

  
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Jessica Seibert  
County Administrator